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RE-INVESTMENT PLAN FOR SUM ASSURED RS: 10,00,000/-					
ESTIMATE AGE	DURATION	PAYMENT INSTALLMENT		SUM ASSURED	LUMP SUM RETURNING ON FINAL MATURITY
		MONTHLY	ANNUALLY		
20 Years	12 Years	7700/-	88400/-	10,00,000/-	22,50,000/- to 25,00,000/-
	15 Years	6210/-	78220/-	10,00,000/-	27,50,000/- to 30,00,000/-
	18 Years	5190/-	69280/-	10,00,000/-	35,00,000/- to 40,00,000/-
25 Years	12 Years	7720/-	88760/-	10,00,000/-	22,50,000/- to 25,00,000/-
	15 Years	6240/-	78540/-	10,00,000/-	27,50,000/- to 30,00,000/-
	18 Years	5230/-	69760/-	10,00,000/-	35,00,000/- to 40,00,000/-
30 Years	12 Years	7760/-	89120/-	10,00,000/-	22,50,000/- to 25,00,000/-
	15 Years	6290/-	78920/-	10,00,000/-	27,50,000/- to 30,00,000/-
	18 Years	5230/-	69600/-	10,00,000/-	35,00,000/- to 40,00,000/-
35 Years	12 Years	7820/-	89840/-	10,00,000/-	22,50,000/- to 25,00,000/-
	15 Years	6370/-	79440/-	10,00,000/-	27,50,000/- to 30,00,000/-
	18 Years	5290/-	69880/-	10,00,000/-	35,00,000/- to 40,00,000/-
40 Years	12 Years	7880/-	90400/-	10,00,000/-	22,50,000/- to 25,00,000/-
	15 Years	6420/-	79920/-	10,00,000/-	27,50,000/- to 30,00,000/-
	18 Years	5370/-	70240/-	10,00,000/-	35,00,000/- to 40,00,000/-
45 Years	12 Years	7950/-	91000/-	10,00,000/-	22,50,000/- to 25,00,000/-
	15 Years	6490/-	80400/-	10,00,000/-	27,50,000/- to 30,00,000/-
	18 Years	5450/-	70680/-	10,00,000/-	35,00,000/- to 40,00,000/-
50 Years	12 Years	8010/-	91600/-	10,00,000/-	22,50,000/- to 25,00,000/-
	15 Years	6560/-	80800/-	10,00,000/-	27,50,000/- to 30,00,000/-
	18 Years	5510/-	70960/-	10,00,000/-	35,00,000/- to 40,00,000/-
55 Years	12 Years	8080/-	92200/-	10,00,000/-	22,50,000/- to 25,00,000/-
	15 Years	6630/-	81200/-	10,00,000/-	27,50,000/- to 30,00,000/-
	18 Years	5570/-	71160/-	10,00,000/-	35,00,000/- to 40,00,000/-

GENERAL LEDGER					
Account Name: CASH					
Account Number: 001					
Date	Explanation	Ref	Debit	Credit	Balance
1/1/2011	beg. balance				-
12/01/11	see GJ #1	GJ1	250,000		250,000
12/05/11	see GJ #3	GJ3		50,000	200,000
12/10/11	see GJ #4	GJ4		20,000	180,000
12/12/11	see GJ #5	GJ5	100,000		80,000
12/24/11	see GJ #6	GJ6	5,000		75,000
12/27/11	see GJ #8	GJ8	100,000		-25,000
12/27/11	see GJ #9	GJ9	5,000		-30,000
12/29/11	see GJ #10	GJ10		20,000	-10,000
12/29/11	see GJ #11	GJ11	4,000		-14,000
12/29/11	see GJ #13	GJ13		25,000	11,000
12/30/11	see GJ #14	GJ14	50,000		11,000

Account Name	Debit	Credit
Salaries expense	60,000	
Salaries and wages payable		60,000
Depreciation expense	14,000	
Accumulated depreciation		14,000
Advertising expense	84,000	
Other marketing & admin. expenses	16,000	
Accounts payable		100,000

Account Name	Debit	Credit
Salaries expense	60,000	
Salaries and wages payable		60,000
Depreciation expense	14,000	
Accumulated depreciation		14,000
Advertising expense	84,000	
Other marketing & admin. expenses	16,000	
Accounts payable		100,000

ROBERT SMITH
Junior Project Accountant

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An accounting professional seeking a position in a field where my extensive experience will be further developed and utilized. My experience ranges from analyzing the financial statements, maintaining budgets, general ledger, and journal entries reconciliations while working in a fast paced, business environment.

MARCH 2004 - SEPTEMBER 2004
JUNIOR PROJECT ACCOUNTANT - ABC CORPORATION

- Responsible for handling four development projects for a small-sized Homebuilder, involving the coding and payment of a volume of \$1 million monthly.
- Created and distributed yearly Form 1099s.
- Duties also included weekly and monthly loan draws for two projects.
- Balanced ten monthly bank reconciliations notifying the controller of any discrepancies.
- Reconciled loan financial to our financials including journal entries and account research.
- Maintained four checking accounts including bank deposits, cash management applications, and job cost assignment.
- Attended and adjusted budget meeting information, created and reconciled sales journals.

2003 - 2004
PROJECT ACCOUNTANT - ABC CORPORATION

- Fully responsible of processing billing/invoices for clients and projects.
- Review contracts to ensure that client has agreed to the terms and conditions.
- Distribute invoices to client on a monthly.
- Complete invoicing, collections, presented necessary backup and revised as needed.
- Fully responsible for issuing credits and matching.
- Fully responsible for collections.
- Received checks and sent to lockbox adding correct and detailed project information to insure payment is applied.

EDUCATION

B.S. in Business Administration - (California State University)

